

**NO.F.VI-6(4)-TAX/2006(P)/ 3052**  
GOVERNMENT OF TRIPURA  
OFFICE OF THE COMMISSIONER OF TAXES & EXCISE  
PANDIT NEHRU COMPLEX, GURKHABASTI, AGARTALA

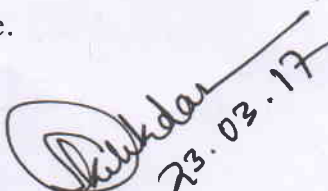
Dated, Agartala, the 22/03 / 2017.

**NOTICE INVITING TENDER**

Sealed tenders in plain paper are hereby invited from the bonafied vendors for refilling with fitting & fixing of Printer Cartridges (Model No. – HP Laser Jet P1008, HP Laser Jet 1020, HP Laser Jet P2055DN, Cannon MF4570DW & Cannon MF229DW) for the Office of the Taxes & Excise Organisation, P.N. Complex, Gurkhabasti, Agartala and Kar Bhawan, Palace Compound, Agartala for the period of 02 (two) years as per terms and conditions laid down in Annexure-A. The specifications of the tender are as follows:

Sl. No.	Name of Printer	Rate of refilling works per cartridges (in Rs.)	Rate of refilling with cartridges peripheral, if necessary. (in Rs.)
1	H.P. Laser Jet P1008		
2	H.P. Laser Jet 1020		
3	H.P. Laser Jet P2055DN		
4	Cannon MF4570DW		
5	Cannon MF229DW		
<b>Total</b>			

The tenders will be received up to **15.00 hours of 10<sup>th</sup> April, 2017** in the Tender Box at Receipt & Dispatch Section of the office of the Commissioner of Taxes & Excise, P.N. Complex, Gurkhabasti, Agartala by speed post or registered post only. Details of Terms & Conditions (**at Annexure-A**) of the aforesaid tender are available in the Store Section of this office and in our website **www.tripurataxes.nic.in**. Interested Tenderers are requested to visit the website or contact the Store Section of this office.


  
**(Dr. D. Kilikdar, TCS,)**  
Deputy Commissioner of Taxes  
Government of Tripura.

TERMS AND CONDITION OF THE WORKS

1. Tender shall be furnished in sealed envelope addressed to the Commissioner of Taxes & Excise, Government of Tripura, Agartala superscribed **“Tender for refilling of Cartridge for Printers”**.
2. Tender in prescribed format in sealed cover should be submitted through registered post / speed post / courier service only.
3. The Cartridges Refilling Work of Printers shall be valid for the period of 02 (two) years from the date of execution of Agreement with the successful quotationer.
4. The tenderer shall have to deposit Earnest Money alongwith quotation amounting to Rs.5,000/- (Rupees five thousand only) in the shape of “Demand Draft” to be drawn in favour of “The Commissioner of Taxes, Government of Tripura, Agartala” issued by any Nationalised Bank.
5. All pages of the quotations and corrections, if any, should be signed by the tenderer.
6. Up-to-date I.T.C.C / T.C.C are to be submitted alongwith the tender.
7. Copy of Trade license issued by the appropriate Authority and experience certificate, if any may be enclosed with the tender.
8. Refilling is to be done with Original Ink and in this case no compromise in respect of quality and quantity shall be entertained.
9. The firm should have experienced in doing refilling works of printer. Supported documents should be annexed with the tender.
10. Rate shall be inclusive of all taxes & door delivery and payment will be made after completion of works with full satisfaction. Bills shall be submitted in triplicate after delivery of goods.
11. Lowest Bidder will be selected as per the basis of total rate quotation of the Printer Cartridges (Model No. – HP Laser Jet P1008, HP Laser Jet 1020, HP Laser Jet P2055DN, Cannon MF4570DW & Cannon MF229DW).
12. The offered rate of the quotation shall remain valid for acceptance for a period of 90 (ninety) days from the date of opening of tender.
13. The Department reserves the right to reject or cancel any/all of the tenderer(s) without assigning any reason thereof.



14. The earnest money deposited by the unsuccessful Tenderer(s) alongwith quotation will be released after finalization of the tender.
15. VAT payment Certificate / Challan showing the payment of VAT shall be submitted otherwise VAT will be deducted at source.
16. The agency shall submit bill in triplicate on monthly basis within 07 (seven) days of the following month alongwith certification of bill to the Deputy Commissioner of Taxes, P.N. Complex, Gurkhabasti, Agartala for payment after deducting all applicable taxes.
17. The work shall be carried out in the best workmanship like manner in conformity with the tender specifications and instructions of the Commissioner of Taxes or his authorized representative issued from time to time.
18. Call should be attended & resolved within 24 hours irrespective of day being working day or holiday.
19. On the event of any failure / refusal to complete / undertake work of refilling of printer cartridges within the stipulated period of agreement without any valid reason acceptable by the department, the earnest money / security money as deposited will be forfeited.
20. If any firm or quotationer or tenderer is furnished quotation from outside Agartala or outside Tripura they should have any Branch or Authorised Office at Agartala.
21. Non-fulfilment of any of the terms and conditions as mentioned will make the quotation liable for rejection.
22. If the service provided by the agency is not found satisfactory, then the contract can be terminated by the Commissioner of Taxes & Excise, Government of Tripura by giving a notice of 30 (thirty) days to the agency.
23. The last date of receiving the Tender is **10<sup>th</sup> April, 2017 (upto 15.00 hours)** and the sealed envelopes will be opened **at 16.00 hours** in the Chamber of the Head of Office (Deputy Commissioner of Taxes) on the same day, in presence of the tenderer/(s) (if any). No tender would be entertained if it is not reached this office within the stipulated date & time. If the tender box & sealed tender are not in a position to open on the said date and time the same will be done on the next working day at 11.00 hours.

  
23.03.17

**(Dr. D. Kilkdar, TCS,)**  
Deputy Commissioner of Taxes  
Government of Tripura.